



THE CITY OF KEY WEST

Licensing Division

P.O. Box 1409, Key West, FL 33041 Building@cityofkeywest-fl.gov

Closed Permit Status Key

The following permit status' are considered closed by the City of Key West

Closed – Administratively closed by staff. No inspections were done (Closed)

Completed – Had a final inspection which was approved. (Closed)

Permit Expired / Extended – A companion permit has been opened to facilitate a final inspection (Closed)

Cancelled – This application was cancelled by the contractor or the owner. Or, it was closed by city staff due to being abandoned. No activity for 180 days. (Closed)

Certificate Issued – A certificate of occupancy was issued (Closed)

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Approved – The permit was approved. Please check inspection status. If there is a final inspection listed this permit can be closed (in most cases they will not have any inspections)

Permit Printed – The permit was approved. Please check inspection status. If there is a final inspection listed this permit can be closed (in most cases they will not have any inspections)

The above two status' would be those that sellers, property owners and realtors would be concerned about. None above the asterisk line will ever change as they have been closed. If your property shows a permit with a status of Approved or Permit Printed and it is older than 24 months from today's date you MUST apply for a Permit Extension so that a final inspection can be done. Each permit is \$102.00 At that time the permit that you are extending will be set to a status of Permit Expired/Extended – effectively closing the older permit and creating a new one which will remain open until a final inspection is done and approved.

If the permit is younger than 24 months - the CONTRACTOR (which in some cases is the owner) must call for a final inspection at no cost.

Please contact us via email with the permit number of any permit that has a status not listed on this key.

[Check for open permits.](#)